



DEPARTMENT OF DEFENSE
18th JROTC "FALCON" BATTALION
VILSECK HIGH SCHOOL
UNIT 28041
APO AE 09112



MEMORANDUM FOR: Students and Parents/Guardians of Cadets enrolled in the Vilseck High School's 18th Army Junior ROTC Battalion.

SUBJECT: Performance Standards of Conduct Contract.

1. GENERAL:

a. References:

- (1) Army Regulation (AR) 145-2. Governing the Junior Reserve Office Training Corps.
- (2) Cadet Command Regulation (CCR) 145-2. Junior Reserve Officer Training Corps.

b. Purpose: To present a contractual agreement that identifies standards of conduct and the expectations of all parties in regard to enrollment and advancement in the JROTC program. This contract must be Signed by the cadet and sponsor upon entry into the program and reviewed annually thereafter at the beginning of each school year to make it clear that these commitments are understood.

2. Mission and Goals:

- a. The mission of the VHS JROTC Program is to train and educate Cadets through educational and leadership experiences; supplement core academic instruction; teach responsibility and respect through actions and deeds thus motivating and transforming Cadets into better citizens.
- b. The JROTC Curriculum includes citizenship, leadership, character development, communications, military history, economics, health, physical fitness, substance abuse prevention, marksmanship safety and technology awareness. These courses are taught using experiential learning. When appropriate LET V Cadets will be used as Peer Instructors. Students learn to set goals and make decisions, supervise team activities, learn to be responsible for themselves and other Cadets.
- c. JROTC **is not** an officer producing program or a recruiting tool for the U.S. Military. However, the program is designed to create favorable attitudes and impressions towards the services and careers in the armed forces. Satisfactory completion of a four program can lead to advanced placement in the military if the graduating Cadet should decide to enlist.
- d. The end goal of the Program, is for every JROTC Cadet to graduate from high school prepared to continue on to college, enter the work force or join the Military.
- e. Four years in JROTC entitles a Cadet 4 elective credits and a certificate for Professional Technical Studies for graduation purposes.



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3. Curriculum:

- a. The JROTC program consists of four years of instruction, meeting each day of the academic year. Cadets may enter at ninth grade (they must be 14 years old), or they may enter at grades higher than ninth, but they will have to start at the first phase of the curriculum. Note that Cadet rank, academic year group, and Cadet Battalion duty positions are not necessarily linked. Example: A hard working 10th grader may hold a higher leadership position ahead of his/her peers based on performance, potential, and willingness to carry more responsibilities within the Corps of Cadets. Likewise, an 11th grader new to the program may be a subordinate to a 10th grader.
- b. The Four Year Sequence:
 - (LET 1) 1st Year Cadets - Introduction to leadership development.
 - (LET 2) 2nd Year Cadets - Intermediate leadership development.
 - (LET 3) 3rd Year Cadets - Applied leadership development.
 - (LET 4) 4th Year Cadets – Advanced leadership development.

4. Requirements and Standards:

a. Attendance:

- 1) Cadets need to attend at least 95% of **all** scheduled classes in order to receive passing grades. Authorized absences include extended emergency leave, hospitalization, and school activities are accepted. Excessive Suspensions **may** result in disenrollment and removal from the program.
- 2) Designated parades, community support events, Veterans Day, Memorial Day, drill meets, rifle meets, military ball, battalion fund raising events etc, are considered part of the curriculum. Grades are assigned for participation. Part time jobs **are not** to be used as an excuse to avoid participation in program requirements.
- 3) Throughout the school year the cadet battalion will conduct several fund raising events (pancake breakfast / spaghetti dinner / snack shack / breakfast cart). The money raised from these events will be used to offset the cost of the items purchased to support cadet activities. **All** cadets are required to participate in these fund raising events.
- 4) Annual Formal Inspections (FI) and all rehearsals are mandatory functions. Failure to participate may result in a failing grade for the reporting period.

b. Physical Fitness:

- 1) Cadets participate in the cadet challenge, an annual test of (5) events that can lead to awards in the presidential physical fitness program and an opportunity to earn JROTC ribbons and awards. Cadets are expected to participate in the challenge within the limits of pre-recorded chronic ailments or other physical limitations.
- 2) Physical Fitness and sports classes will be conducted each Thursday and Friday of the training week. Cadets will receive a grade for participation.
- 3) The four count pushup is the generally accepted form of reinforcement training. Pushups are not punishment and are intended to reinforce positive behavior and self-discipline as well as prepare the cadets for the cadet challenge and other outdoor physical activities.



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4) By signing the parent or guardian acceptance statement of health (AE Form 3411-2-R) you the parent or guardian, have indicated that your son or daughter is able to do any and all physical activities that are part of the JROTC curriculum.

c. Appearance and wear of the uniforms:

1) Cadets appearance must be comparable to active duty soldiers when in uniform. **Male cadets are to be clean shaven.** Mustaches are permitted within the limits of current Army standards.

2) Cadets are required to have an easy to maintain haircut which does not present a safety hazard. A standard military haircut is recommended for the male cadets. Female hairstyles should be no longer than shoulder length. On uniform days, hair will be worn off the collar by both genders. Barrettes and other fixtures should be subdued rather than flashy.

3) Earrings of any kind will **not** be worn by male cadets at any time in uniform. Female cadets may wear plain gold or silver studs with the Army Green (Class A or B) uniform. No ear jewelry will be worn with the Army Combat Uniform (ACU) by any cadets male or female. Jewelry worn on pierced, exposed body parts, other than ears, **is prohibited.** Cadets are strongly encouraged not pierce their ears while school is in session. They will be penalized for wearing earrings and other piercings when in uniform.

4) The prescribed issued uniform will be worn all day on uniform days. All authorized decorations and insignia will be worn. The cap will be worn when out-of-doors and during in-ranks inspections. The weekly training schedule posted in the JROTC area is the official notice governing uniform wear. If absent during a uniform inspection day the cadet **must** wear the uniform as prescribed on the very next class day for makeup credit.

5) At the end of the school year, turn-in procedures will be published to students and parents. Failure to abide by the turn-in suspense date will result in lower letter grades, and dry cleaning at cadet's expense. The issued uniform is government property and must be treated as such. Cadets / sponsors will be held financially responsible for lost or carelessly destroyed issued JROTC items.

d. Conduct:

1) Specific rules for classroom conduct and preparation for instruction will be briefed at the beginning of the school year. Each period has an appointed Class Leader to take roll, make announcements, and Conduct the Pledge Allegiance and the Cadet Creed. He/She will ensure the class is prepared for instruction.

2) Cadets must show proper conduct at all times during school especially on uniform days when they are easily identified with the JROTC program. The dignity of the uniform will be upheld at all times. Horseplay or other disruptive behaviors observed by, or reported to, the JROTC instructors are subject to discussion in regular performance counseling.

6. Promotion:

Promotion standards are published and will be tracked by the individual Cadet. Each rank has set requirements that must be met. Cadets will have time each week to work on promotion requirements.



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7. Rewards and Incentives:

There are numerous ways in which cadets receive recognition. Performance at Drill Meets, Color Guard events, Rifle Meets, Volunteer service to community activities, and academics, to name a few, will entitle cadets to serve and to achieve ribbons and accelerated promotions, within the corps of cadets. The greater the individual contribution, the greater the rewards.

8. Disenrollment:

a. IAW CCR-145-2, A Cadets failure to obey legitimate peer commands, directives, and counseling direction, in established rules for good order and discipline in and out of JROTC facilities may result in disenrollment. This is an administrative action that stays on file for five years, and is done only after parent and school counselor involvement to try to prevent this option.

b. Causes for counseling which may lead to disenrollment are: unacceptable low achievement, misconduct, poor attendance, refusal to abide by uniform requirements, undesirable character traits including cheating, stealing lying, substance abuse and incidents causing discredit to VHS, the community, and/or the 18th JROTC "FALCON" Battalion program.

9. Enlistment:

JROTC Cadets considering enlisting in the Armed Forces or continuation into the collegiate ROTC Program are encouraged to discuss enlistment options with the instructor staff and receive additional training.

10. Other:

The JROTC Corps of Cadets annually hosts the Military Ball, normally in the month of March. The Military Ball is an academic requirement in the program of instruction. It is used to introduce cadets to the planning and conduct of a major social function. Attendance is mandatory; Cadets will conduct several focused fund raisers and work collectively throughout the year to raise funds for the ball to make sure affordability is not a factor in attendance.

11. Physical Contact:

Parents/Guardians and Cadets should know that proper teaching of drill requires physical touching of cadets from time to time to show them proper position of weapons, hands, interval and distance etc...Physical contact is also required to show proper placement of brass and accouterments on the uniform, and during marksmanship training.

12. Invitation: Parents/Guardians are invited to attend class at any time, as well as donate their military expertise. The Instructor's office phone DSN 476-2617 / 2619 CIV 09662-83-2617 / 2619 or e-mail us at:



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Please sign in at the front office as required by DoDEA policy.

13. **CONTRACT:** We acknowledge the provisions of this contract
AND ACCEPT THE STANDARDS AND CONDITIONS
 set forth. We recognize that it is a general guide to administering the ARMY JROTC program at Vilseck High School and does not contain all details of performance. It is a tool to assist the cadet in his/her pursuit of excellence in the JROTC CORPS of CADETS at Vilseck High School.

*****Parents/Guardians should be aware that use of tobacco or alcohol products will prevent students from participating in any sports/activities during the school year.**

CADET SIGNATURE: _____

PRINTED NAME: _____

PARENT / GUARDIAN SIGNATURE: _____

PRINTED NAME: _____

SENIOR ARMY INSTRUCTOR: _____
 JOHN S. SABALA, MAJ, USA Retired

ARMY INSTRUCTOR: _____
 ROBERT J. CHENEY, SFC, USA Retired



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ARMY INSTRUCTOR: _____
MITCHELL J. POLLOCK, SFC, USA Retired

VHS PRINCIPAL: _____
DUANE S. WERNER

*****Please return this page signed within 72 hours. It is required for your Cadet Record*****